

GUNNISON COUNTY METROPOLITAN RECREATION DISTRICT REQUEST FOR PROPOSALS

Funding Available For High Impact Recreation Proposals - 2017

OVERVIEW

The District has budgeted \$25,000 toward funding for Recreation Grant Proposals in 2017. Grant funding award levels will ultimately be determined by the quality of the proposals and magnitude of needs to fill gaps in recreation funding.

QUALIFICATIONS

- Applicants who are classified as a 501(c)(3) by the Internal Revenue Service or are a governmental entity will be looked upon most favorably.
- The proposed project must provide direct recreation benefits to the public.
- The funding proposal and the organization's mission must fit with the mission of the District, which allows for the funding of park and recreation facilities and services. Organizations whose missions are not congruent with the District's will not qualify for funding. Please contact the District with any questions or concerns regarding eligibility prior to submitting an application.
- Grant money matched by funds from an outside source will receive higher priority. If the applicant does not have matching funds at the time of the application, the District will consider a grant conditioned on the raising of such funds. Grant funds will not be released until proof is offered that the matching funds have been raised. Funds that are not specific to the project do not qualify as matching funds. The intent of matching funds is to show community support for the proposed project.

GUIDELINES

- The District prioritizes funding for organizations whose proposal addresses the community's quality of recreation. Only proposals that demonstrate recreation benefits to the community will be considered.
- The District values sound management of an applying organization, including effective leadership of the organization's board, support for the project in question, and the capacity of the organization to successfully complete the project.
- Projects which meet the following criteria will be judged most favorably
 - Projects leveraging the greatest amount of matching funds, community support and providing the greatest impact on the quality of recreation within the Gunnison County Metropolitan Recreation District.
 - Projects benefiting a large segment of the population and or an underserved segment of the population.
 - Projects providing a direct and immediate recreation benefit to the community.

- **Accountability.** If the organization has received grant funds in the past, has the organization submitted timely and informative follow-up reports, have funds been utilized for the purpose granted, and has the project been implemented timely and successfully?
- Funds must be utilized and the project completed no later than 12/31/17.
- The Board of Directors retains full discretionary power regarding whether or not to fund qualified proposals. Organizations whose operating costs, including Director and staff salaries, and fund balances indicate sufficient resources are available to support the mission of the organization may be declined funding.

APPLICATION FORMAT

- Please include the following information with the Application, following the Organization Summary Form. The Organization Summary Form is available on the web at www.gcmctrec.com or by contacting the District.
- **Project Information**
 - A concise description of the project for which funding is being requested and the amount requested.
 - Outline the need for the project, the expected contributions to the community, the number served, the cost-effectiveness of the project, evidence of community support and the criteria for measuring the success of the project.
 - Statement of recreational benefit, short and long term, and impact to the community.
- **Organization Information, to be provided in the order shown.**
 - A brief history of the organization, its mission, principal programs, and accomplishments.
 - A copy of the organization's most recent IRS 501(c)(3) tax exemption letter (if applicable), issued within the last five years.
 - An operating budget for the requesting organization showing projected revenues and expenses for the current fiscal year, including Director and staff salaries.
 - An audited financial statement for the most recently completed fiscal year. If an audited financial statement is not available, please submit an internal year-end financial report.
 - A list of the organization's Board of Directors or Trustees (if applicable), indicating the officers of the Board and their occupations and places of employment.
- **Financial Information**
 - An accurate budget for the project, showing both expenses and anticipated sources of revenue, the value of in-kind contributions and proof of matching funds, as applicable.

- A statement of the funds currently committed to the project as well as requests pending.

SUBMISSION GUIDELINES

- Submit all applications and supporting materials in one Acrobat pdf file and email to Lori Patin at admin@gcmetrec.com. **Applications must be received via email no later than Friday, June 30th at 3:00 p.m.** Well organized, bookmarked, proposals are highly preferred. Please be aware of file size, keeping it to a minimum as much as possible.
- There is no provision for hand delivery nor post office submissions. Early submissions are encouraged and appreciated.

FUNDING DECISIONS

Applications will be considered at the July 17, 2017, meeting of the Board of Directors. Applicants will be notified shortly thereafter of funding decisions. Successful applicants will receive a letter of commitment and information packet including the timeline for disbursement of funds.

CONTACT INFORMATION

Lori Patin, District Manager

Phone: 970-641-8725

Email: admin@gcmetrec.com